



Admin/Telemedicine -74/AIIMS/Contract/2021/AIIMS.RPR

Dated:18-10-2021

**ADVERTISEMENT FOR IT TECHNICIAN/ ATTENDANT CUM DRIVER/ NURSING STAFF
POST ON CONTRACTUAL BASIS FOR UP TO THREE YEARS IN TELEMEDICINE FACILITY
FOR FISHERMAN & FISHERWOMAN OF CHHATTISGARH UNDER PMMSY.**

Applications are invited for filling up following posts in Telemedicine Facility for Fishermen & Fisherwomen of Chhattisgarh under NCDC , PMMSY, Department of Telemedicine, AIIMS, Raipur, Chhattisgarh, for a period of three year purely on contractual basis as per below mentioned details:

Code of Post	Designation	No. of Post	Salary (per month)	Age (In years)
TELM/01	IT Technician	01	Rs.25,000/- (Consolidated)	25-40
TELM/02	Attendant Cum Driver	01	15,000/- (Consolidated)	25-40
TELM/03	Nursing Staff	01	10,000/- (Consolidated)	25-40

Nature of Employment: Contractual

Duration of Employment: Up to Three Year (36 Months) extendable, depending on the candidate's performance and budget grant from funding agency.

Job Location: Department of Telemedicine, AIIMS, Raipur.

Essential, Desirable Qualification and Job Description details

Post Code: TELM/01

Position: IT Technician

Essential Qualifications:

Graduate degree (BE/B.Tech/MCA/MSC) in Computer Science or Information Technology with minimum two years work experience in the relevant profile.

Desirable:

- Knowledge of Computer Applications (Word, Powerpoint, Excel, Ms access)
- Proficient in software editing tools.
- Basic Knowledge of Computer Networking, Database and Online Conferencing Tools.

Post Code: TELM/02

Position: Attendant Cum Driver

Essential Qualifications:

Minimum eligibility criteria: 60% marks in B.ca. Should have experience of 3 years of LMV driving.

Desirable:

- i. Knowledge of Computer Typing (English/ Hindi).
- ii. Basic Knowledge of Computer (Word, PowerPoint, Excel).

Post Code: TELM/03

Position: Nursing Staff

Essential Qualifications: Minimum eligibility criteria: 60% marks in B.Sc. (Nursing)/ GNM. Candidates who have already appeared for their final examination (awaiting result) may also appear. However. Their selection will be provisional till the declaration of their results.

Desirable:

- i. Basic Knowledge of Computer (Word, PowerPoint, Excel, Ms access).

<u>Job Responsibilities :-</u>	Recruited candidates are supposing to involve in TELEOPD for patients interactions with concern doctors via electronic mode.
<u>How to Apply :-</u>	Interested Candidates are required to bring the duly filled application form in the attached format along with all original mark sheets and certificates in support of educational qualification and experience certificate (if any), any one original photo bearing identity card issued by any Government authority (Aadhar/PAN/Voter ID/Driving licence) and one set photocopy of each document. Candidates failing to bring any of the above documents will not be allowed to appear for interview and/or written examination.
<u>Date and time of interview and address of the venue</u>	25/10/2021 (Monday), 10:00 am onwards Committee Room , Medical college Building, Gate No 5, AIIMS Raipur
<u>Reporting time :</u>	09:00am . Candidates will not be allowed after the scheduled reporting time.

Candidates have to download the application form from AIIMS-Raipur website- www.aiimsraipur.edu.in

The soft copy of the duly filled application form, along with relevant documents should be submitted at following email ids **on or before 5:00PM on 22th October 2021.**
telemedicine.aiimsraipur@gmail.com, khandelwaldrekta@aiimsraipur.edu.in

The candidates need to submit the application as per the format. No change in serial no. order and the heading of column to be made. Annexures may be added as separate sheets, if required.

The application in the said format is to be neatly written/ typed and signed. Applications that are not received in the format will not be accepted.

One set of scanned copies(soft copies) of all relevant certificates and experience certificates, if any, must be attached with the application form. Shortlisted candidates need to appear for walk-in interview. No TA/DA will be paid for attending the interview.

Selection Process :-

- i) List of eligible candidates will be displayed on the website of AIIMS Raipur. No separate call letters/admit cards will be issued.
- ii) In case of large number of applications, interview may be spilled over next day or a screening test may be held or any other criteria may be adopted as may be deemed fit to shortlist the candidates. The decision of the competent authority in this regard will be final and no correspondence whatsoever will be entertained in this connection.
- iii) Selection will be made on the basis of performance in interview and/or written test.

Terms and conditions of appointment:-

1. The appointment is purely on CONTRACT BASIS initially for a period of 12 months with effect from the date of joining, extendable up to 24 months depending on the performance of the candidate and requirement of the project. If the contract is not extended further, the same will lapse automatically. The appointment can also be terminated at any time, on either side, by giving one month's notice or by paying one month's salary without assigning any reason or on failure to complete the period of three months to the satisfaction of the competent authority. Candidates should note that their appointment will be for the Project only and they will NOT be the employees of AIIMS Raipur.
2. No other/ additional allowances other than the consolidated salary mentioned will be admissible. The appointee shall NOT be entitled to any of the benefits available to other employees of AIIMS Raipur appointed on regular basis.
3. The appointee shall perform the duties as assigned to him/her. The competent authority reserves the right to assign any duty as and when required. No extra/additional allowances will be admissible in case of such assignment.
4. The appointee shall not have any right or claim to appointment on regular basis in AIIMS Raipur on any post.
5. The appointee shall be on whole time appointment for the project concerned and shall not accept any other assignment paid or otherwise and shall not engage himself/herself in a private practice of any kind during the period of contract.
6. If required, the appointee may be subjected to medical examination from the competent medical board for which he/she will have before the designated medical authority.
7. No TA will be admissible for attending the interview/written test and for joining the duties in case of selection.
8. Leave entitlement of the appointee shall be governed in terms of instructions contained in DOP&Ts OM No. 12016/3/84-Estt.(L) dated 12.4.1985 as amended from time to time.
9. If any declaration given or information furnished by him/her is found to be incorrect/false or if he he/she is found to have willfully suppressed any material, information, he/she will be liable for removal from service and also such other action as may be deemed necessary by the competent authority.
10. If any candidate is found canvassing for his/her selection, he/she will be disqualified from the selection process.
12. The decision of the competent authority regarding selection of candidate will be final and no representations in this regard will be entertained.

13. Final result will be declared on the website of AIIMS Raipur and selected candidates will be informed through email.

14. Candidates are advised to regularly visit the website of AIIMS Raipur (www.aiimsraipur.edu.in) for updates regarding this recruitment. No separate communication will be sent to the candidates regarding change in date and time of interview/written exam.

For any queries contact or write to: Dr Ekta Khandelwal, khandelwaldrekta@aiimsraipur.edu.in, Room No 3116, AFT & Vascular Laboratory, Department of Physiology, 3rd floor, Medical College Building, Gate no 5, AIIMS Raipur, Tatibandh, Raipur (C.G.) 492001.

Signature of P.I.
Name & Designation of P.I.

Prof. (Dr) Nitin M Nagarkar
Principal Investigator
Director & CEO
AIIMS, Raipur
Mob: 07712572999

State:-

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Pin :-

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Contact Number:-

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5. E-mailID:- _____

6. PermanentAddress:

State :-

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Pin :-

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Contact Number:-

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7. Date of Birth with documentary evidence:

Date	Month	Year

8. Category: UR/OBC/SC/ST

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9. Gender:- Male Female

10. Educational Qualification:-

Name of the Examination	Subject/ Discipline/ Specialty	University/ Institute/ College	Year of Passing final examination	Marks obtained	Percentage

11. Work Experience if any:-

Attach annexure

12. If selected what period would you require for joining the post: _____

I solemnly affirm that the information furnished above is true and correct in all respects to the best of my knowledge. I have not concealed any information. I undertake that any information furnished herein if found to be incorrect or false, then I shall be liable for action as per rules in force.

Name of Candidate:

Signature of Candidate:

Date:

Place:-